

# What information do we require from you under AML regulations?

Flexado is legally required to conduct client due diligence under Anti-Money Laundering (AML) regulations, as laid down in the Dutch Anti-Money Laundering and Anti-Terrorist Financing Act (Wwft). Below you will find which information we require from you in order to provide our services.

## 1. Company details

- Trade name and statutory name
- Legal form
- Chamber of Commerce (KvK) number and VAT number
- Registered address and country
- Industry and nature of business activities
- Purpose and use of the business address

## 2. Contact details

Contact persons are not necessarily Ultimate Beneficial Owners (UBOs) and generally do not need to identify themselves.

- Name of the contact person(s)
- Email address
- Telephone number

## 3. Ultimate Beneficial Owners (UBOs)

If a shareholder is a legal entity, we will request the ownership structure until the natural persons have been identified.

- For all persons who directly or indirectly hold **25% or more** ownership or control in your company:
- Full name
  - Date of birth
  - Nationality and country of residence
  - Nature and extent of the interest
  - UBO declaration

## 4. Identification & verification

- For all relevant natural persons (such as UBOs and directors):
- Valid identification document (passport, ID card or EU driving licence)
  - Verification of the identification document
  - Proof of address (if required)
- For legal entities:
- Extract from the Trade Register (Chamber of Commerce)
  - Articles of association or equivalent documents (if applicable)

## 5. Ongoing monitoring

- Annual review to verify that your information is still up to date
- Additional questions in the event of changes or an increased risk profile

## 6. Record keeping & retention period

- All information is securely recorded in digital form
- Your file will be retained in accordance with AML regulations for up to 5 years after termination of the agreement

With this information, we can operate in a compliant manner and provide you with safe, reliable and legally compliant services.